

Regular Board Meeting  
June 14, 2011

The City of Windsor Board of Aldermen held its regular meeting on Tuesday, June 14, 2011, at 7:30 p.m. in the City Hall Annex.

Mayor, Justin Brown called the meeting to order with the following Aldermen present: Mike Parris, Patricia Puttonen, Steve Clubine, Marti Howard, John Morley, and Danny Hampton.

Alderman Hampton made a motion, seconded, to approve the minutes, all in favor, motion carried.

Alderman Morley made a motion, seconded, to approve the warrants as presented, all in favor, motion carried.

Alderman Parris made a motion, seconded, to accept the City Collector's Report, all in favor, motion carried.

Alderman Howard made a motion, seconded, to place out for bids the scrap fire hydrants, well pipe, and dumpsters, all in favor, motion carried.

Alderman Parris made a motion, seconded, to approve the JCI Aerator Motor work (removal of motor, new motor, labor, and field services), all in favor, motion carried.

Alderman Parris made a motion, seconded, to place out for bids on 500 feet of hose for the jet machine, all in favor, motion carried.

Alderman Morley made a motion, seconded, to accept the Public Works Director's report, all in favor, motion carried.

**Committee Reports:**

**Streets:**

Alderman Parris made a motion, seconded, to place four-way signs at Smith and Florence, all in favor, motion carried.

Discussion on reflective signs and implementing a plan.

Alderman Parris made a motion, seconded, to read the Boot Block Resolution, all in favor, motion carried.

**Ordinance:**

Discussion on amendment of changes to ordinances. Policy to be: Ordinance Meeting (discussion), Create Ordinance, Ordinance to Attorney, 2nd Ordinance Meeting for approval to submit to Board of Aldermen.

**Emergency Management:**

Dennis Bowers, EM Director reported on warning sirens fully functional, old ones off line, new siren behind City Hall, take sirens to 10 towers for more coverage, donate, sell or list on statewide Em. Mgmt Bulletin old sirens or sealed bids.

**Personnel:**

Discussion on changes to the City of Windsor Personnel Practices (Handbook) and Code Enforcement, Animal Control Job Descriptions to be kept separate.

Alderman Parris made a motion, seconded, to approve changes to handbook, all in favor, motion carried.

Alderman Parris made a motion, seconded to approve Code Enforcement and Animal Control Job Descriptions, all in favor, motion carried.

**Planning and Zoning:** Chairman, Wes Wiley, addressed where the Comprehensive Plan, Maps and Ordinance Committees are on their updating and will provide information to Ordinance Committee when done.

Alderman Parris made a motion, seconded, to read Ordinances by title only, all in favor, motion carried.

Alderman Morley made a motion, seconded, to accept Bill No.11-10 (Enhanced Enterprise Zone),

Roll Call: YEAS: Parris, Puttonen, Howard, Morley, and Hampton.

NAYS: Clubine

Motion passed five to one, Bill No. 11-10 passed, Ordinance 2011-10.

Alderman Hampton made a motion, seconded, to accept Bill No.11-07 (Dangerous Buildings), all in favor, motion carried. Bill No. 11-07 passed, Ordinance 2011-07.

Alderman Morley made a motion, seconded, to accept Bill No.11-08 (Conflict of Interest), all in favor, motion carried. Bill No. 11-08 passed, Ordinance 2011-08.

Alderman Morley made a motion, seconded, to accept Bill No.11-09 (Aldermen Compensation), all in favor, motion carried. Bill No. 11-09 passed, Ordinance 2011-09.

Alderman Hampton made a motion, seconded, to accept the Henry County Sheriff's Department Report as reported by Major Hills, all in favor, motion carried.

Discussion on Triangle Property assessment costs presented.

Midwest Drain reviewed how camera and cleaning work is done to sewer systems.

Alderman Parris made a motion, seconded, to place out for bids to camera and clean sewer system lines to be done in sections, but all lines within the city, all in favor, motion carried.

Charity Franklin was present to request a Boot Block for Prom. Discussion on the Resolution that was passed. Wes Wiley with the Masons said they would sponsor them.

Alderman Howard made a motion, seconded, to allow the application of the Masons for the Prom Group to hold a Boot Block, all in favor, motion carried. Alderman Hampton abstained because he is a Mason.

Application to be submitted with pertinent information.

Barry Varner was present to present a petition to pave Woodlawn - Northview. Discussion on the ordinance and how the city attorney interpreted the current ordinance. No repeal needed to be made.

Alderman Howard made a motion, seconded, to chip and seal Woodlawn and Northview,  
Roll Call: YEAS: Parris, Puttonen, Clubine and Howard  
NAYS: Morley and Hampton  
passed four to two.

Alderman Parris made a motion, seconded, to chip and seal in a timely manner the remaining gravel roads as funds become available,  
Roll Call: YEAS: Parris, Puttonen, Clubine, Howard, and Morley  
NAYS: Hampton  
passed five to one.

Discussion of South Main drainage issue and suggestions on how to alleviate the problem.

Alderman Howard made a motion, seconded, to have Midwest Drain submit a proposal for review, all in favor, motion carried.

Dennis Bowers was present to discuss Septemberfest taking over the Truck and Tractor Pull at the WACO grounds. Mayor to meet with WACO and obtain clarification. Request to obtain a temporary liquor license, discussion on the process to obtain license.

Alderman Parris made a motion, seconded, to allow Septemberfest the use of the WACO grounds, if WACO relinquishes the grounds for more than one year, all in favor, motion carried. Alderman Hampton abstained as he is part of Septemberfest Committee.

Alderman Parris made a motion, seconded, to approve all liquor licenses that were presented (G & L Liquor, Windsor Lanes, Vikings #499, Shelby's, and Casey's) all in favor, motion carried.

Alderman Howard made a motion, seconded, to approve the Copier Maintenance Agreement with MO Typewriter Co., all in favor, motion carried.

Austin Mount with Kaysinger Regional Planning Basin was present to request the Board of Aldermen to reconsider membership and went over what services are provided. Discussion of history with KRPB.

Alderman Parris made a motion, seconded, to appoint Sandra Underwood as the representative on the QLSWMD Full Council, all in favor, motion carried.

Alderman Parris made a motion, seconded, to amend the postage budget to \$2,200.00 for the remainder of the year, all in favor, motion carried.

Alderman Parris made a motion, seconded, to place out to bid for an auditor to complete the 2009-2010 audit, all in favor, motion carried.

Discussion on Siren Grant and funding.

Discussion on documentation of calls to aldermen, bring work order list to City Hall.

Discussion on fireworks permits.

Alderman Parris made a motion, seconded, to go into closed session per RSMo Sec. 610.021 (3), (12), & (13),

Roll Call: YEAS: Morley, Howard, Clubine, Puttonen, and Parris

NAYS: Hampton

passed five to one.

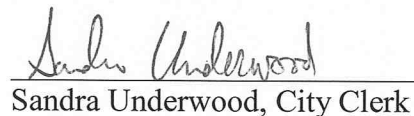
Mayor Brown announced by five to one ranking Sprenkle and Associates Inc. had the top ranking.

Alderman Howard made a motion, seconded, to award the bid to Sprenkle and Associates Inc., all in favor, motion carried.

Alderman Howard made a motion, seconded, to adjourn, all in favor, motion carried.

Meeting Adjourned 10:20 p.m.

  
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Justin Brown, Mayor

  
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Sandra Underwood, City Clerk

7-12-11  
Approved